

Phase 2 Dashboard 4/20 Update

Wave 1 Project	Current Status (identify recent/upcoming engagement, deliverables, etc.)
Strategic Purchasing - MRO	<ul style="list-style-type: none"> Team Meeting #13 on 4/18 <ul style="list-style-type: none"> Discussed survey results for student and faculty/staff surveys Reviewed financial models for all recommendations Began discussion of consolidated business case
Strategic Purchasing - Scientific Supplies	<ul style="list-style-type: none"> Dana and Mike M. prepared draft 3 business case for team discussion at 4/17 meeting 4/17 meeting led by Mike M. and Adam Group editing session of draft business case and general review of updated strategic purchasing appendix at 4/17 meeting Continued updates to business case draft based on survey results analysis and solution-specific information; Mike M./Dana to update draft 2 business case for team discussion on 4/17
Strategic Purchasing - Office Supplies	<ul style="list-style-type: none"> Hosted 'extra' Team Meeting (#16) on 4/16 to continue team edits of business case and financial model Hosted extended Team Meeting #17 on 4/17 <ul style="list-style-type: none"> finalized business case document as a team finalized financial model draft and incorporated savings into business case draft Presented draft business case to Advisory Committee on 4/19 <ul style="list-style-type: none"> Noted themes from the Advisory Committee meeting in our business case for the Steering Committee
Computer Bundles	<ul style="list-style-type: none"> Revised draft business case for presentation to the Advisory Committee Brian prepared executive summary of recommendations to present to the Advisory Committee Team presented recommendations to the Advisory Committee on 4/19 Team met on 4/19 to discuss Advisory Committee meeting takeaways and identified revisions, updates, and additional pieces of information necessary to finalize the business case and supporting documents to present to the Steering Committee on 5/25

Phase 2 Dashboard 4/20 Update (continued)

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Email & Calendaring	<ul style="list-style-type: none"> The team conducted a focus group with email & calendaring administrators to document requirements and understand migration needs <ul style="list-style-type: none"> Service has to be linked to flexible IDM Unlimited storage should be an option HIPAA requirements are of paramount importance Delegated administration rights need to be maintained The team spoke to Google and met with Microsoft to pose questions and further understand product offerings <ul style="list-style-type: none"> Google's inability to support HIPAA and international data storage practices pose major challenges The team started to draft business case assignments and will complete additional sections over the next week The team held a benchmarking interview with Minnesota to gauge vendor satisfaction and migration challenges DoIT provided an estimate of costs that would carry forward under Google or Office 365
Data Center Aggregation	<ul style="list-style-type: none"> The team selected seven data center facilities for prioritization based on the administrator survey and related characteristics; facilities are primary options for expansion/hosting of co-located/virtualized servers <ul style="list-style-type: none"> Prioritized data centers include: DoIT – Computer Science, Med School's in Medical Foundation Centennial Building, the unoccupied space in Ingraham, Chemistry, SSCC's in Social Sciences, the Grad School's in Henry Mall, and SoE's in Education Facilities selected based on Admin. Survey; total sq feet, available sq. feet, current hosting/interest, and raised floor Team will determine additional information that needs to be collected from these facilities Team will consider additional facilities based on additional survey responses Financial model sub-team met to build framework of financial model <ul style="list-style-type: none"> Framework to be completed before next sub-team meeting on Tuesday 4/24
Space Utilization	<ul style="list-style-type: none"> Fifteenth team meeting held on April 18th, 2012 Completed additional utilization data collection on 9 targeted buildings Space Remodeling Policy Committee presentation finalized <ul style="list-style-type: none"> Presentation to be uploaded onto the Administrative Excellence website Presentation given to the Space Remodeling Policy Committee on April 17th, 2012 Finalized surveys to engage targeted stakeholders - Instructional Staff, Faculty, and Departmental Curricular Representatives <ul style="list-style-type: none"> Survey vetted with team and additional questions captured Survey distributed to Departmental Curricular Representatives on April 17th, 2012 and initial feedback reviewed with team Survey distributed to Instructional Staff and Faculty on April 19th, 2012 Continued review of proposed solution set on Business Case <ul style="list-style-type: none"> Additional Business Case sections assigned to team members Created a draft financial model <ul style="list-style-type: none"> Drafted scenario based financial solutions based on feedback from Education Innovation Continued review of Change Management Plan

Phase 2 Dashboard 4/20 Update (continued)

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Enterprise IT Decision Making Current State	<ul style="list-style-type: none"> Held team meeting with the following discussion topics: <ul style="list-style-type: none"> Data Worksheet and Data Review – Non-Labor Expense Categories Data Worksheet and Data Review – Labor Expense Categories Data Worksheet and Data Review – Functional/Program Code Categories Data Worksheet and Data Review – IT Service Categories Data Gathering
Resource Allocation Current State	<ul style="list-style-type: none"> Held third of three meetings with Emeritus Deans <ul style="list-style-type: none"> Finalized a set of draft principles Discussed budget frameworks Reviewed a broad set of available institutional data
Policy	<ul style="list-style-type: none"> The policy team identified key roles in the development of policy (advisory, policy development process management, compliance control, sponsorship, etc.). We began to develop a sequence of questions which would help identify who would fill each of these roles in the development of a specific policy. <ul style="list-style-type: none"> Scope Focus Process Ownership For next week, the team will begin proposing specific activities for each of these roles across the policy development lifecycle (planning, development, review, implementation, maintenance)