

Phase 2 Dashboard 12/10 Update

Wave 1 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Strategic Purchasing – Scientific Supplies MRO Supplies Computer Bundles Office Supplies	<ul style="list-style-type: none"> The Computer Bundles sub-team is nearing completion of its work to recommend computer bundles for purchase by campus. 	<ul style="list-style-type: none"> Select the initial set of campus computer bundle configurations by mid-December. Continue to develop the data collection plan that will measure changes in campus purchasing behavior for the relevant product categories. Engage members of the Phase 2 MRO Supplies work team to develop an implementation plan for their approved solutions. Negotiate computer bundle purchases with vendors. Develop plan to tell campus users about the computer bundles which are recommended for purchase.
Email & Calendaring	<ul style="list-style-type: none"> A focus group is being planned to connect with various users of email systems on campus. The intent is to address questions related to such topics as campus users of multiple email accounts and campus users with multiple mailboxes. Project leaders met with the Communication team to talk about a process for handling campus inquiries and a process for maintaining and updating a new campus website http://www.365transition.wisc.edu/ which was launched to provide campus faculty, staff, and students with information about transitioning to Microsoft Office 365 next summer. 	<ul style="list-style-type: none"> The Technical sub-team will develop its plan for contacting campus email administrators to conduct a census survey about campus email systems. The Solution sub-team has planned a focus group this week to help the team refine functional requirements in a couple of targeted solution areas. The Communication Team will adopt a new process for responding to inquiries and a process for updating and maintaining the 365 transition website.
Data Center Aggregation	<ul style="list-style-type: none"> The Campus Services sub-team is accelerating its collection of campus data center service requirements. This team also met with a business analyst from Executive Education in the School of Business to educate itself about the process of collecting business requirements. The team also refined its list of stakeholders. 	<ul style="list-style-type: none"> Continue to execute the Facilities Data Collection Plan, gathering requirements from campus data centers to be completed by the first week of February. Meet with the Communications team this week to refine the communication plan and develop a website for the new shared campus data center service.
Instructional Space Utilization	<ul style="list-style-type: none"> The Instructional Space Inventory Data team has finalized the list of attributes for instructional space and are testing their data collection process. The Instructional Space Utilization Review Process team reviewed the data collected to-date to determine if additional data is needed. The team also finalized a draft of criteria to be used to review underutilized space. 	<ul style="list-style-type: none"> The Instructional Space Inventory Data team will develop their data collection tools and test the implementation of their data collection plan. The team has set a target date of January 18th to complete its inventory. The Instructional Space Utilization Review Process team will review utilization data and continue their development of criteria for assessment of underutilized instructional space. Both teams plan to meet with the Communications team in January to discuss core messages related to campus-wide education initiatives.

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Enterprise IT Decision Making Current State	<ul style="list-style-type: none"> The team's work is now complete. 	<ul style="list-style-type: none"> The work of this team forms the basis for the work of the Enterprise IT Decision Making Future State team.
Enterprise IT Decision Making Future State	<ul style="list-style-type: none"> The team provided an update to the project Steering Committee, including a review of progress so far and a preview of the next session. The team continued to develop potential decision-making models based on desired UW characteristics in addition to perspectives from benchmarking interviews. The team refined and expanded upon high-level process flows which correspond to potential decision-making models. 	<ul style="list-style-type: none"> The team will continue to build out and refine potential decision-making models, including organizational charts and more detailed process flows. The team will review "straw-man" projects and issues in the context of each potential decision-making model. The team will plan and develop content for the upcoming project Steering Committee meeting. Planning efforts for the IT decision-making forums will continue, including logistics, content, and communication.
Policy Framework	<ul style="list-style-type: none"> The Policy Framework team met with Vice Chancellor Darrell Bazzell to share their recommendations. The team has now concluded its work. 	<ul style="list-style-type: none"> Drafts of templates to assist staff in developing administrative policies and procedures are now posted on the Administrative Excellence website.
Resource Allocation	<ul style="list-style-type: none"> This project will tie resource allocation more closely to current and anticipated future funding needs, balancing the need for stability with the need for flexibility to fund activities of strategic importance to the university. This project is transitioning to a longer term view. Planning will be adjusted to generate a set of deliverables by the end of the spring semester 2013 with more targeted further in the future. 	<ul style="list-style-type: none"> Transition to a longer term view with a plan to generate a set of deliverables by the end of the spring semester 2013.