

Phase 2 Dashboard 12/17 Update

Wave 1 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Strategic Purchasing – Scientific Supplies MRO Supplies Computer Bundles Office Supplies	<ul style="list-style-type: none"> Project leaders met last week to develop a data collection plan for documenting and analyzing the campus purchasing behavior for products which have been designated as UW-Madison Preferred Products due to their quality and reduced cost. 	<ul style="list-style-type: none"> Select the initial set of campus computer bundle configurations by mid-December. Continue to develop the data collection plan that will measure changes in campus purchasing behavior for the relevant product categories. Engage members of the Phase 2 MRO Supplies work team to develop an implementation plan for their approved solutions. Negotiate computer bundle purchases with vendors. Develop plan to tell campus users about the computer bundles which are recommended for purchase.
Email & Calendaring	<ul style="list-style-type: none"> A focus group was held last week to connect with various technical users of email systems on campus. Attendees had the opportunity to brainstorm business use cases for using multiple email addresses and accounts and document requirements for the highest priority use case. An update was provided to ITC last week regarding the status of this project. 	<ul style="list-style-type: none"> Meet with the Executive Committee and project leaders to confirm the process for responding to inquiries and for updating and maintaining the 365 transition website. The Technical sub-team will develop its plan for contacting campus email administrators to conduct a census survey about campus email systems.. Obtain professional services for experienced assistance in implementing Office 365, including the Active Directory.
Data Center Aggregation	<ul style="list-style-type: none"> The Facilities sub-team is conducting an inventory, asking questions of facility managers that were not in the original data collection efforts by the first team. The Campus Services sub-team is accelerating its collection of campus data center service requirements. This team also met with the Communications team to discuss core messages, refine the communication plan, begin to prepare content for a project transition website and other upcoming communications to campus. 	<ul style="list-style-type: none"> Continue to execute the Facilities Data Collection Plan, gathering requirements from campus data centers to be completed by the first week of February. Continue to meet with the Communications team to prepare content for a new transition website which will describe the new shared campus data center suite of services—what it is and what it is not . Begin to schedule interviews with campus stakeholders to be held in early January 2013 to learn more about data center service needs.
Instructional Space Utilization	<ul style="list-style-type: none"> The Instructional Space Inventory Data team has finalized the list of attributes for instructional space and is testing their data collection process. The team is also mapping out a process which once created, remains current. The Instructional Space Utilization Review Process team is testing their criteria to be used to review underutilized space. 	<ul style="list-style-type: none"> The Instructional Space Inventory Data team is testing the implementation of their data collection plan. The team has set a target date of January 18th to complete its inventory. The team plans to create a process which stays current. The Instructional Space Utilization Review Process team continues to review utilization data and develop criteria for assessing underutilized instructional space. The team plans to map out a process to show how this will be done on a regular basis. The team also plans to review existing policies to determine if they contribute to or hinder better use practices. Both teams plan to meet with the Communications team in January to discuss core messages related to campus-wide education initiatives.

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Enterprise IT Decision Making Current State	<ul style="list-style-type: none"> The team's work is now complete. 	<ul style="list-style-type: none"> The work of this team forms the basis for the work of the Enterprise IT Decision Making Future State team.
Enterprise IT Decision Making Future State	<ul style="list-style-type: none"> The team continued to develop potential decision-making models based on desired UW characteristics in addition to perspectives from benchmarking interviews. The team refined and expanded upon high-level process flows which correspond to potential decision-making models. The team reviewed "straw-man" projects and issues in the context of each potential decision-making model. The team prepared materials for the upcoming project Steering Committee this week. 	<ul style="list-style-type: none"> The team will develop a more detailed business case for a potential decision-making model. The team will continue to engage and share material with campus stakeholder groups, including MTAG, and the ITC.
Policy Framework	<ul style="list-style-type: none"> The Policy Framework team met with Vice Chancellor Darrell Bazzell to share their recommendations. The team has now concluded its work. 	<ul style="list-style-type: none"> Drafts of templates to assist staff in developing administrative policies and procedures are now posted on the Administrative Excellence website.
Resource Allocation	<ul style="list-style-type: none"> This project will tie resource allocation more closely to current and anticipated future funding needs, balancing the need for stability with the need for flexibility to fund activities of strategic importance to the university. This project is transitioning to a longer term view. Planning will be adjusted to generate a set of deliverables by the end of the spring semester 2013 with more targeted further in the future. 	<ul style="list-style-type: none"> Transition to a longer term view with a plan to generate a set of deliverables by the end of the spring semester 2013.