

Phase 2 Dashboard 12/3 Update

Wave 1 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Strategic Purchasing – Scientific Supplies MRO Supplies Computer Bundles Office Supplies	<ul style="list-style-type: none"> The availability of UW-Madison Preferred Products for purchase was announced to the campus community through various media. A number of common office supplies such as pens, writing pads, sticky notes, copy paper, etc. can be purchased through the MDS website, and instructions for purchasing re-manufactured ink and toner are provided through a link on the MDS website. Along with campus representatives, the Computer Bundles sub-team continued to work through the analysis that will lead to a narrow selection of campus computer bundle configurations. 	<ul style="list-style-type: none"> Collect and analyze campus feedback regarding last week's rollout of UW-Madison Preferred office supplies. Select the initial set of campus computer bundle configurations by mid-December. Continue to develop the data collection plan that will measure changes in campus purchasing behavior for the relevant product categories. Engage members of the Phase 2 MRO Supplies work team to develop an implementation plan for their approved solutions.
Email & Calendaring	<ul style="list-style-type: none"> A new campus website http://www.365transition.wisc.edu/ was launched to provide campus faculty, staff, and students with information about transitioning to Microsoft Office 365 next summer. 	<ul style="list-style-type: none"> The Technical sub-team will develop its plan for contacting campus email administrators to conduct a census survey about campus email systems. The Solution sub-team will continue to plan for an upcoming focus group to help the team refine functional requirements in a couple of targeted solution areas. The Communication Team will meet to review initial campus feedback and optimize the process by which team members respond to inquiries.
Data Center Aggregation	<ul style="list-style-type: none"> Tours of DoIT's data center at the Computer Science and Statistics building were conducted for team members and others. The Facilities sub-team continued to take utility usage readings of several campus data centers. 	<ul style="list-style-type: none"> Continue to execute the Facilities Data Collection Plan, to be completed by mid-December. Schedule a meeting with the Communications team to refine the communication plan and develop a website for the new shared campus data center service.
Instructional Space Utilization	<ul style="list-style-type: none"> The Instructional Space Inventory Data team met with staff of the McBurney Center and FP&M Facilities Access Specialist to confirm room attributes describing accessibility. The team reviewed and finalized the list of attributes to be collected for all instructional space and developed a data collection plan. The Instructional Space Utilization Review Process team continued the review of their instructional space utilization discussions with campus departments and began to outline criteria for the assessment of underutilized space. 	<ul style="list-style-type: none"> The Instructional Space Inventory Data team will develop their data collection tools and test the implementation of their data collection plan. The Instructional Space Utilization Review Process team will review utilization data and continue their development of criteria for assessment of underutilized instructional space.

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Wave 2 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Enterprise IT Decision Making Current State	<ul style="list-style-type: none"> The team's work is now complete. 	<ul style="list-style-type: none"> The work of this team forms the basis for the work of the Enterprise IT Decision Making Future State team.
Enterprise IT Decision Making Future State	<ul style="list-style-type: none"> The team continued to develop potential decision-making models based on desired UW characteristics in addition to perspectives from benchmarking interviews. The team refined and expanded upon high-level process flows which correspond to potential decision-making models. The team reached agreement on a list of key components to include in any potential model The team continued planning efforts for the IT decision-making forums, working with the Office of Quality Improvement to design a methodology for the sessions. 	<ul style="list-style-type: none"> The team will continue to build out and refine potential decision-making models, including organizational charts and more detailed process flows. The team will review "straw-man" projects and issues in the context of each potential decision-making model The team will plan and develop content for the upcoming project Steering Committee meeting Planning efforts for the IT decision-making forums will continue, including logistics, content, and communication.
Policy Framework	<ul style="list-style-type: none"> The Policy Framework team met with Vice Chancellor Darrell Bazzell to share their recommendations. The team has now concluded its work. 	<ul style="list-style-type: none"> Drafts of templates to assist staff in developing administrative policies and procedures are now posted on the Administrative Excellence website.
Resource Allocation	<ul style="list-style-type: none"> This project will tie resource allocation more closely to current and anticipated future funding needs, balancing the need for stability with the need for flexibility to fund activities of strategic importance to the university. This project is transitioning to a longer term view. Planning will be adjusted to generate a set of deliverables by the end of the spring semester 2013 with more targeted further in the future. 	<ul style="list-style-type: none"> Transition to a longer term view with a plan to generate a set of deliverables by the end of the spring semester 2013.