Phase 2 Dashboard 01/07 Update

Wave 1 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Strategic Purchasing – Scientific Supplies MRO Supplies Computer Bundles Office Supplies	• The Phase II team is assessing data sources and collecting data for analysis. • Discussions about gathering performance measurements for other UW-Madison Preferred Products such as ink and remanufactured toner are underway. • The next team update will be January 14, 2013.	• Templates for measuring usage of Preferred Product office supplies will be developed and delivered to the Core team this week. • The Computer Bundles sub-team has identified several computer bundle sets which it will recommend to the Core team in early January. • Continue to develop the data collection plan that will measure changes in campus purchasing behavior for the relevant product categories. • Negotiate computer bundle purchases with vendors. • Develop plan to tell campus users about the computer bundles which are recommended for purchase.
Email & Calendaring	• On January 3, an FAQ working session was held to continue drafting responses to existing and anticipated questions. • A focus group was also held on January 3 to explore the need for and management of multiple mailboxes and accounts. • A brief presentation was made to the AE Advisory Committee on the overall project status. • The next team update will be January 14, 2013.	• The transition site will be updated to reflect the interest and needs of both the technical and end-user communities. • A report will be generated outlining the prioritized needs and recommendations regarding allowance for and management of multiple accounts. • The Technical sub-team will work with the Communications team to execute its plan for contacting campus email administrators to conduct a census survey about campus email systems.. • Obtain professional services for experienced assistance in implementing Office 365, particularly the active directory.
Data Center Aggregation	• The Facilities sub-team is crafting guidelines for identifying data centers, and will deliver their recommendations by early February. • The Campus Services sub-team is scheduling 25-30 interviews via survey and site visits to complete a campus needs assessment. They will deliver the survey results in early February. • The Communications sub-team identified audiences and content areas for a transition website. • The next team update will be January 14, 2013.	• Continue to execute the Facilities Data Collection Plan, gathering requirements from campus data centers to be completed by the first week of February. • Draft structure and content for a transition web site.
Instructional Space Utilization	• The Instructional Space Inventory Data team continues to collect the room attributes data. The team has begun outlining process requirements for establishing and maintaining a complete and accurate set of attribute data and is drafting project recommendations. • The Instructional Space Utilization Review Process team met on January 4 and continues to develop criteria for review and evaluation of underutilized rooms. The team has begun to review policies that affect instructional space room utilization. • The next team update will be January 14, 2013.	• The Instructional Space Inventory Data team is testing the implementation of their data collection plan. The team has set a target date of January 18th to complete its inventory. The team plans to create a process which stays current. • The Instructional Space Utilization Review Process team plans to map out a process to show how the review process will be done on a regular basis. The team also plans to review existing policies to determine if they contribute to or hinder better use practices. • Both teams plan to meet with the Communications team in January to discuss core messages related to campus-wide education initiatives.

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Wave 2 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Enterprise IT Decision Making Future State	• The team is developing the business case to support the recommended decision making model. The team plans to present this plan to the Steering Committee by the end of January. • The AE Advisory Committee was updated on the progress report previously presented to the Steering Committee. • The next team update will be January 14, 2013.	• The team will continue to engage and share material with campus stakeholder groups, including MTAG, and the ITC. • Following presentation to the Steering Committee, the team will present their recommendations and business case to the AE Advisory Committee in early February.
Resource Allocation	• This project will tie resource allocation more closely to current and anticipated future funding needs, balancing the need for stability with the need for flexibility to fund activities of strategic importance to the university. • This project is transitioning to a longer term view. Planning will be adjusted to generate a set of deliverables by the end of the spring semester 2013 with more targeted further in the future.	• Transition to a longer term view with a plan to generate a set of deliverables by the end of the spring semester 2013. • No update from previous report.

Phase 2 Dashboard 01/07 Update

Completed Projects	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Enterprise IT Decision Making Current State	• The team's work is now complete.	• The work of this team forms the basis for the work of the Enterprise IT Decision Making Future State team.
Policy Framework	• The Policy Framework team met with Vice Chancellor Darrell Bazzell to share their recommendations. The team has now concluded its work.	• Drafts of templates to assist staff in developing administrative policies and procedures are now posted on the Administrative Excellence website.