

# Phase 2 Dashboard 01/28 Update

Wave 1 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
<b>Strategic Purchasing</b> – Scientific Supplies MRO Supplies Computer Bundles Office Supplies	<ul style="list-style-type: none"> <li>The Phase II team is reviewing initial reports and available data on preferred products purchased in order to establish a robust reporting framework.</li> <li>The next team update will be February 4, 2013.</li> </ul>	<ul style="list-style-type: none"> <li>Refining the data collection plan that will measure changes in campus purchasing behavior for the relevant product categories.</li> <li>Begin crafting messaging for campus regarding preferred products, process and metrics.</li> </ul>
<b>Email &amp; Calendaring</b>	<ul style="list-style-type: none"> <li>The project team has prepared several decision documents for presentation and discussion at the Executive Committee meeting on 1/28.</li> <li>A project update was sent via email to several IT groups across campus. The communication included an update on the system census, decisions pending and migration planning.</li> <li>Select vendors have responded to a Request for Services for consultants to assist with the Office 365 implementation. Interviews will be scheduled as part of the consultant selection process.</li> <li>The next team update will be February 4, 2013.</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation and planning is underway for rolling out pre and post-migration support models.</li> <li>A campus forum about the new system is being planned for mid-February.</li> <li>A report will be generated outlining the prioritized needs and recommendations regarding allowance for and management of multiple accounts.</li> <li>Obtain professional services for experienced assistance in implementing Office 365, particularly the active directory.</li> </ul>
<b>Data Center Aggregation</b>	<ul style="list-style-type: none"> <li>The Facilities sub-team is crafting guidelines for identifying data centers, and will deliver their recommendations by early February.</li> <li>The Campus Services sub-team is conducting interviews via survey and site visits to complete a campus needs assessment. They will deliver the survey results in early February.</li> <li>The Communications sub-team is drafting the structure and content for the project web site.</li> <li>The next team update will be February 4, 2013.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to execute the Facilities Data Collection Plan, to be completed in the first week of February.</li> <li>Conclusion of the Campus Services interviewing process efforts is targeted for early February. The team will then analyze and aggregate the results, delivering a framework for review and use by the Governance sub team by February 15th.</li> <li>Refine structure and content for the project web site.</li> <li>Continue to develop communications plan and timeline.</li> </ul>
<b>Instructional Space Utilization</b>	<ul style="list-style-type: none"> <li>The Instructional Space Inventory Data team is finalizing their collection of the room attributes data. The team has outlined process requirements for establishing and maintaining a complete and accurate set of attribute data and has drafted project recommendations. The team met with the communications staff on January 25 to begin planning stakeholder presentations.</li> <li>The Instructional Space Utilization Review Process team completed developing criteria for removing rooms from analysis because the primary use is not instructional. The team continues to develop criteria to evaluate underutilized rooms. The team has begun to review policies that affect instructional space room utilization.</li> <li>The next team update will be February 4, 2013.</li> </ul>	<ul style="list-style-type: none"> <li>The Instructional Space Inventory Data team has drafted the project summary report and is preparing it for presentation.</li> <li>The Instructional Space Utilization Review Process work teams have made progress summarizing the most significant issues related to underutilization criteria, utilization practice in general assignment and departmental rooms and scheduling policy enforcement and adherence.</li> </ul>

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<b>Enterprise IT Decision Making Future State</b>	<ul style="list-style-type: none"> <li>The team is developing the business case to support the recommended decision making model. The team plans to present this plan to the Steering Committee by the end of January.</li> <li>The next team update will be February 4, 2013.</li> </ul>	<ul style="list-style-type: none"> <li>The team will continue to engage and share material with campus stakeholder groups, including MTAG, and the ITC.</li> <li>Following presentation to the Steering Committee, the team will present their recommendations and business case to the AE Advisory Committee in early February.</li> </ul>
<b>Resource Allocation</b>	<ul style="list-style-type: none"> <li>This project will tie resource allocation more closely to current and anticipated future funding needs, balancing the need for stability with the need for flexibility to fund activities of strategic importance to the university.</li> <li>Recommendations for deliverables are under review by the Vice Chancellor for Finance and Administration, with initial implementation planned for the end of the spring semester 2013.</li> </ul>	<ul style="list-style-type: none"> <li>Transition to a longer term view with a plan to generate a set of deliverables by the end of the spring semester 2013.</li> </ul>

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Completed Projects	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Enterprise IT Decision Making Current State	<ul style="list-style-type: none"><li>The team's work is now complete.</li></ul>	<ul style="list-style-type: none"><li>The work of this team forms the basis for the work of the Enterprise IT Decision Making Future State team.</li></ul>
Policy Framework	<ul style="list-style-type: none"><li>The Policy Framework team met with Vice Chancellor Darrell Bazzell to share their recommendations. The team has now concluded its work.</li></ul>	<ul style="list-style-type: none"><li>Drafts of templates to assist staff in developing administrative policies and procedures are now posted on the Administrative Excellence website.</li></ul>