Phase 2 Dashboard 11/12 Update

Wave 1 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Strategic Purchasing – Scientific Supplies MRO Supplies Computer Bundles Office Supplies	• Final decisions about the UW-Madison preferred office supplies were communicated to Staples so that changes can be made to create an easy-to-find UW-Madison Preferred Products list on the Staples e-commerce website. • The team is also evaluating possible changes to the MDS interface. • The Communications team is preparing key messages for stakeholders in anticipation of introducing UW-Madison Preferred Products to campus.	• The team is working with a broader group of campus representatives to select computer bundles for the first quarter. • Team leaders will attend a focus group about SciQuest, a new purchasing tool which is being adopted to support a new strategic purchasing framework for the university. • Confirm the roll-out date to campus of the first office supplies to be identified as UW-Madison Preferred Products.
Email & Calendaring	• Project managers met with the Communications team to confirm key messages and finalize content for the new campus website about transitioning to Microsoft Office 365.	• Make some critical technical decisions about authentication. • The Solution Team is working to clarify the Office 365 products and features that are necessary for the successful implementation of Office 365 Exchange. • The Technical sub-team will be contacting campus email administrators in November to conduct a census survey about campus email systems. • Construct and populate a new campus website with content about transitioning to Microsoft Office 365.
Data Center Aggregation	• The Campus Services sub-team is working to determine the services that are currently being provided and by whom, and to identify the service gaps. • The Facilities sub-team is developing a data collection plan to capture some attributes of data center facilities which were not captured by the Phase II team. • Benchmarking data from twelve other universities with campus shared data center services was shared with the team. • Project managers met with the Communication team in anticipation of crafting a new campus website to promote the new shared campus data center service.	• Continue to develop Campus Services/Facilities Data Collection Plans, to be completed by mid-November.

Instructional Space Utilization	• The Instructional Space Inventory Data team is finalizing a list of attributes for every room and testing a plan to collect data for undefined rooms. The goal is to have attribute data collected for all instructional space.
	• The Instructional Space Utilization Review Process team is reviewing underutilized rooms identified in Phase I and will be contacting departments where utilization is under 10% to understand the reasons why it's so low.
		• The Instructional Space Inventory Data team continues to:
		    • finalize the list of attributes for instructional space and is also clarifying definitions.
		    • Discover other campus depositories of this data and explore ways to pull this information together.
		• The Instructional Space Utilization Review Process team will gather information about collaborative learning spaces to learn how utilization is measured and reported.

Phase 2 Dashboard 11/12 Update

Wave 2 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Enterprise IT Decision Making Current State	• The team's work is now complete.	• The work of this team forms the basis for the work of the Enterprise IT Decision Making Future State team.
Enterprise IT Decision Making Future State	• Team members discussed interview findings from the University of California, Berkeley, and contrasted with observations from other universities. • The team reviewed potential decision-making models based on desired UW characteristics in addition to perspectives from benchmarking interviews. • The team continued planning efforts for the IT decision-making forums, working with the Office of Quality Improvement to design a methodology for the sessions.	• The team will continue to build out and refine potential decision-making models, including the creation of high-level process flows. • Planning efforts for the IT decision-making forums will continue, including logistics, content, and communication.
Policy Framework	• The Policy Framework team met with Vice Chancellor Darrell Bazzell to share their recommendations. The team has now concluded its work.	• Drafts of templates to assist staff in developing administrative policies and procedures are now posted on the Administrative Excellence website.
Resource Allocation	• This project will tie resource allocation more closely to current and anticipated future funding needs, balancing the need for stability with the need for flexibility to fund activities of strategic importance to the university. • A core team including deans, associate deans, a faculty representative, and budget staff meet weekly to develop metrics and models for review by the deans.	• Provide deans a model to review the impact of weighted metrics on the funding model for each school and college.