

Phase 2 Dashboard 11/05 Update

Wave 1 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Strategic Purchasing – Scientific Supplies MRO Supplies Computer Bundles Office Supplies	<ul style="list-style-type: none"> The team agreed to draft strategic purchasing policies to be reviewed by the team at a meeting in November. Project managers met with the MRO Supplies sub-team leader last week. The Communications team met with team leaders to outline strategies for introducing some office supplies as UW-Madison Preferred Products to the campus community. 	<ul style="list-style-type: none"> Meet with the Core Team to finalize the communication plan for a roll-out of a few office supplies now identified as “UW-Madison Preferred Products”. Develop decision-making framework and set process for selecting computer bundles each quarter.
Email & Calendaring	<ul style="list-style-type: none"> The Microsoft Office 365 Exchange and Active Directory preliminary environment was made live last week providing a working environment to validate functionality, perform fit gap analysis, and design and test the migration process. The team is working on a multi-step approach to the communication plan which includes a new campus website about transitioning to Microsoft Office 365. 	<ul style="list-style-type: none"> Some team members are attending Active Directory technical training this week. The Solution Team is working to clarify the Office 365 products and features that are necessary for the successful implementation of Office 365 Exchange. The Technical sub-team will be contacting campus email administrators in November to conduct a census survey about campus email systems. Construct and populate a new campus website with content about transitioning to Microsoft Office 365.
Data Center Aggregation	<ul style="list-style-type: none"> The Campus Services sub-team is working to determine the services that are currently being provided and by whom, and to identify the service gaps. The Facilities sub-team is developing a data collection plan to capture some attributes of data center facilities which were not captured by the Phase II team. 	<ul style="list-style-type: none"> Meet with the Communication Team to refine the project communication plan and begin to develop a new website to describe a campus shared data center service. Continue to develop Campus Services/Facilities Data Collection Plans, to be completed by mid-November.
Instructional Space Utilization	<ul style="list-style-type: none"> The Instructional Space Inventory Data team is examining a list of attributes for every room and debating whether or not certain attributes should be added to the list. The goal is to have attribute data collected for all instructional space. The Instructional Space Utilization Review Process team continues to receive data about instructional space, expanding their review while comparing the data from the previous team to campus policies. This team is also looking at underutilized rooms to understand the reason for underutilization—many of these rooms are non-instructional space. 	<ul style="list-style-type: none"> The Instructional Space Inventory Data team continues to identify missing data and to develop a plan to collect this data. The Instructional Space Utilization Review Process team will determine the characteristics of instructional space utilization measurement, i.e. how easy is the data to collect, and begin to structure a model for data collection.

Phase 2 Dashboard 11/05 Update

Wave 2 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Enterprise IT Decision Making Current State	<ul style="list-style-type: none"> The team's work is now complete. 	<ul style="list-style-type: none"> The work of this team forms the basis for the work of the Enterprise IT Decision Making Future State team.
Enterprise IT Decision Making Future State	<ul style="list-style-type: none"> The team began to design potential decision-making models based on desired UW characteristics in addition to perspectives from benchmarking interviews. The team leader made a presentation about the status of its work to the AE Advisory Committee last week. The team continued planning efforts for the IT decision-making forums, working with the Office of Quality Improvement to design a methodology for the sessions. 	<ul style="list-style-type: none"> The team will complete the benchmarking exercise and report out on findings from UC Berkeley at the next meeting. The team will continue to build out potential decision-making models, including the creation of high-level process flows. Planning efforts for the IT decision-making forum will continue, including logistics, content, and communication.
Policy Framework	<ul style="list-style-type: none"> The Policy Framework team met with Vice Chancellor Darrell Bazzell to share their recommendations. The team has now concluded its work. 	<ul style="list-style-type: none"> Drafts of templates to assist staff in developing administrative policies and procedures is now posted on the Administrative Excellence website.
Resource Allocation	<ul style="list-style-type: none"> This project will tie resource allocation more closely to current and anticipated future funding needs, balancing the need for stability with the need for flexibility to fund activities of strategic importance to the university. A core team including deans, associate deans, a faculty representative, and budget staff meet weekly to develop metrics and models for review by the deans. 	<ul style="list-style-type: none"> Provide deans a model to review the impact of weighted metrics on the funding model for each school and college.