

Phase 2 Dashboard 10/1 Update

Wave 1 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Strategic Purchasing – Scientific Supplies MRO Supplies Computer Bundles Office Supplies	<ul style="list-style-type: none"> Current progress on the project is tracking with the stated timeline goals in the charter for Week 3. The Office Supplies implementation team has drafted a task list thru mid-October and drafted a decision-matrix for pens, binders, writing tablets, sticky notes, & easel pads. Staples is assisting to identify viable products. 	<ul style="list-style-type: none"> Schedule a meeting to update the core implementation on current progress. Schedule a planning meeting with the leader of the Computer Bundles sub-team. Meet with MTAG later this month to provide an update and seek individuals to populate the technical advisory committee tasked with refining the specific requirements for laptop and desktop bundle configurations. Begin communication planning.
Email & Calendaring	<ul style="list-style-type: none"> The Microsoft Office 365 software purchase has been awarded to a vendor. A request to purchase (RFP) was released to acquire Microsoft Office 365 professional services. A communication plan was reviewed by the communication team and the project managers. 	<ul style="list-style-type: none"> The team plans to qualify as many professional services vendors as possible to allow for maximum flexibility in finding the correct resource for each component of the project.
Data Center Aggregation	<ul style="list-style-type: none"> Sub-teams have scheduled their reoccurring meetings. A communication plan was drafted for review by the communication team and the project managers. 	<ul style="list-style-type: none"> Develop a decision matrix to support the project. Review a draft of the communication plan with the communications team.
Instructional Space Utilization	<ul style="list-style-type: none"> The kick-off meetings for the Instructional Space Inventory Data team and the Instructional Space Utilization Review Process have been scheduled for later this week. 	<ul style="list-style-type: none"> The Instructional Space Inventory Data team will kick-off on Oct. 5th. The Instructional Space Utilization Review Process team will kick-off on October 12th.

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Enterprise IT Decision Making Current State	<ul style="list-style-type: none"> The team's work is now complete. 	<ul style="list-style-type: none"> The work of this team forms the basis for the work of the Enterprise IT Decision Making Future State team.
Enterprise IT Decision Making Future State	<ul style="list-style-type: none"> The team continued to conduct interviews with CIOs from 12 peer institutions with a goal of benchmarking IT decision making and governance systems. The team continued to organize benchmarking results into a summary document for review at the next meeting. 	<ul style="list-style-type: none"> The team will complete the benchmarking exercise and report out on findings at the next meeting. Drawing from the benchmarking exercise, the team will elicit desired characteristics for the future-state, and discuss a framework to design and implement potential models.
Policy Framework	<ul style="list-style-type: none"> The Policy Framework team recently shared materials with the AE Advisory Committee last week. 	<ul style="list-style-type: none"> Meet with Vice Chancellor Darrell Bazzell to discuss materials prepared by the team.