

Phase 2 Dashboard 10/8 Update

Wave 1 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Strategic Purchasing – Scientific Supplies MRO Supplies Computer Bundles Office Supplies	<ul style="list-style-type: none"> Current progress on the project is tracking with the stated timeline goals in the charter for Weeks 3 - 4. The Office Supplies implementation team has refined a decision-matrix for pens, binders, writing tablets, sticky notes, & easel pads. The purchasing agent assigned to office supplies is working with Staples to facilitate their adoption of suggested changes to their user interface. The project managers of the Computer Bundles sub-team met to begin documenting a list of high-level project milestones and specific steps to move this project forward. Several individuals from key stakeholder groups were identified to serve on the Technical Advisory Committee to be tasked with validating and refining the specific requirements for laptop and desktop bundle configurations. 	<ul style="list-style-type: none"> Meet this week to update the core implementation team on current progress and planned activities of the Office Supplies sub-team and the Computer Bundles sub-team. Meet with MTAG later this month to provide an update. The Computer Bundles sub-team plans to refine implementation milestones & timeline and begin reaching out to potential participants. The Office Supplies sub-team will be meeting with Staples to review samples of 4- 5 pen types to determine which two will be designated as UW-Madison preferred; a similar process will be followed for the remaining product categories. Continue communication planning.
Email & Calendaring	<ul style="list-style-type: none"> The Microsoft Office 365 software purchase has been awarded to SHI. A request to purchase (RFP) was released to acquire Microsoft Office 365 professional services. Project sub-teams have all conducted their initial team meetings as scheduled. 	<ul style="list-style-type: none"> The team plans to qualify as many professional services vendors as possible to allow for maximum flexibility in finding the correct resource for each component of the project. The Project Leadership team plans to determine the high-level project milestones & estimated project timeline to be shared with the Executive Committee this week. The team plans to review the progress of the Campus Active Directory companion project. Prepare for presentations to ITC and MTAG next week.
Data Center Aggregation	<ul style="list-style-type: none"> All three sub-team leaders have scheduled their first team meetings. The Project Leadership team met to identify their high-level major project milestones and prepare for upcoming kick-off sub-team meetings. A communication plan was drafted for review by the communication team and the project managers. 	<ul style="list-style-type: none"> Conduct sub-team meetings to reinforce project guiding principles, communication guidelines, recurring weekly meetings, and build a shared understanding of their project goals. Refine the project communication plan and prepare an initial communication to be shared with ITC and MTAG stakeholder groups.
Instructional Space Utilization	<ul style="list-style-type: none"> The Instructional Space Inventory Data team kicked off and is preparing to review data sources and refine instructional space definitions. The Instructional Space Utilization Review Process team's kick-off is scheduled for October 12th. 	<ul style="list-style-type: none"> Instructional Space Inventory Data team: review data sources and refine instructional space definitions. The Instructional Space Utilization Review Process team will kick-off on October 12th.

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Wave 2 Project	Current Status (identify recent engagements, deliverables, etc.)	What's Next
Enterprise IT Decision Making Current State	<ul style="list-style-type: none"> The team's work is now complete. 	<ul style="list-style-type: none"> The work of this team forms the basis for the work of the Enterprise IT Decision Making Future State team.
Enterprise IT Decision Making Future State	<ul style="list-style-type: none"> The team continued to conduct interviews with CIOs from 12 peer institutions with a goal of benchmarking IT decision making and governance systems. Team members reported out on findings from interviews with the University of Washington, Johns Hopkins University, and the University of Michigan. The team began planning efforts for an IT decision-making forum, designed to collect input from key stakeholders. 	<ul style="list-style-type: none"> The team will complete the benchmarking exercise with remaining institutions and report out on findings at the next meeting. Drawing from the benchmarking exercise, the team will elicit desired characteristics for the future-state, and discuss a framework to design and implement potential models. Planning efforts for the IT decision-making forum will continue, including logistics, content, and communication.
Policy Framework	<ul style="list-style-type: none"> The Policy Framework team recently shared materials with the AE Advisory Committee. 	<ul style="list-style-type: none"> Prepare for a meeting with Vice Chancellor Darrell Bazzell later this month.