

# Phase 2 Dashboard 3/16 Update

| Wave 1 Project                             | Current Status<br>(identify recent/upcoming engagement, deliverables, etc.)  |
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| Strategic Purchasing - MRO                 | <ul style="list-style-type: none"> <li>Team Meeting #8 on 3/14 discussed               <ul style="list-style-type: none"> <li>mini-group recommendations matrix components for each sub-category</li> <li>financial model components</li> </ul> </li> <li>Assigned for Team Meeting #9:               <ul style="list-style-type: none"> <li>continued development of recommendations matrices</li> <li>identification of outstanding components for financial model for each recommendation</li> <li>stakeholder identification and draft engagement questions</li> </ul> </li> </ul>                                     |
| Strategic Purchasing - Scientific Supplies | <ul style="list-style-type: none"> <li>Distributed survey to identified participants on Friday, 3/9 via AE staff using AE Feedback email address</li> <li>Individual/sub-team development of Impact, Project Success Factors, and Report on Data business case sections</li> <li>Full team review and discussion of Impact, Project Success Factors, and Report on Data business case sections</li> <li>Team review of GLBRC Aestiva purchasing process</li> <li>Team review of sample product substitution/standardization analysis conducted by Janet</li> </ul>   |
| Strategic Purchasing - Office Supplies     | <ul style="list-style-type: none"> <li>Continued updates of financial model</li> <li>Presented project update to Advisory Committee on 3/15</li> <li>Hosted Team Meeting #10 on 3/13               <ul style="list-style-type: none"> <li>shared financial modeling update</li> <li>continued work on matrices for subcategories</li> </ul> </li> </ul>  |
| Computer Bundles                           | <ul style="list-style-type: none"> <li>Listening Sessions scheduled for week of 3/19 and computer bundles team participants for facilitation and note-taking identified</li> <li>Full team discussion of upcoming survey: general survey goal/data desired, methods to identify participants to contact, question types to include in survey</li> <li>Review of key upcoming dates/deadlines leading up to Advisory Committee and Steering Committee presentations</li> <li>Discussion of business case development and sub-team discussion of individual assignments to complete sections for 3/29 team review</li> </ul> |

# Phase 2 Dashboard 3/16 Update (continued)

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|-------------------------|--|
| Email & Calendaring     | <ul style="list-style-type: none"> <li>The results of the survey to determine how faculty/staff/students use their current email and calendaring systems were analyzed and presented to the team in PowerPoint format. The team will be distributing the results to campus in the upcoming Inside UW-Madison newsletter and via the AE website</li> <li>The team finalized the list of administrators that will comprise the audience for the upcoming survey to gather information on the email and calendaring systems across campus. The survey questions were also completed and have been programmed in Qualtrics ready for distribution. Administrators will have the opportunity to indicate whether they are interested in follow-up focus groups</li> <li>The framework for a solution assessment scorecard was developed in order to help the team establish positions on the scenarios and vendor solutions available to campus. An initial take on the assessment for Google, Microsoft, and WiscMail+ email solutions was completed and presented to the team</li> <li>The DoIT estimate for scaling WiscMail+/WiscCal+ campus-wide was posted on MyWebSpace for review by the team and will be discussed at next week's meeting</li> </ul> |
| Data Center Aggregation | <ul style="list-style-type: none"> <li>FP&amp;M completed measurements and presented a report on PUE (power usage efficiency) metrics from the data center at Russell Labs. This analysis supplements existing metrics from Memorial Library and allows for comparison. This data also provided insight into the significant water consumption that occurs in such facilities</li> <li>DoIT has completed a majority of the network scans and Steve Krogull distributed a summary document to the team. Completed scans will be distributed to local administrators for review. CALS and DoIT have already started to review complete scans on their units</li> <li>Team has scheduled a focus group discussion with data center administrators for March 23rd</li> </ul>  |
| Space Utilization       | <ul style="list-style-type: none"> <li>Tenth team meeting held on March 14th, 2012</li> <li>Brainstormed an initial list of solutions, costs, benefits, and incentives to begin populating the anticipated benefits, alternative solutions, and proposed solution development</li> <li>Created a draft financial model</li> <li>Finalized and distributed targeted building surveys               <ul style="list-style-type: none"> <li>Additional building added to the list (Engineering Hall) and survey created</li> <li>Email drafted and sent to building contacts</li> <li>Building walks scheduled and begun</li> </ul> </li> <li>Continued to populate the change management plan               <ul style="list-style-type: none"> <li>Met with students to discuss the benefits and burdens of increased classroom utilization</li> <li>Drafted an initial stakeholder communication plan</li> </ul> </li> </ul>  |