

Phase 2 Dashboard 2/17 Update

Wave 1 Project	Current Status (identify recent/upcoming engagement, deliverables, etc.)
Strategic Purchasing - MRO	<ul style="list-style-type: none"> Received line-item purchasing data from all units for four sub-categories; cleaned and consolidated data for the team Hosted Team Meeting #4 on 2/15 <ul style="list-style-type: none"> Discussed purchasing data received Divided team into four mini-groups to perform independent analysis and brainstorm recommendations for four target sub-categories Distributed follow-up assignments, and additional information to team
Strategic Purchasing - Scientific Supplies	<ul style="list-style-type: none"> Team discussion of primary stakeholder groups, preliminary prioritization of stakeholder groups for engagement, and potential methods for engagement Team discussion of standardization options and additional data analysis required for strategy development
Strategic Purchasing - Office Supplies	<ul style="list-style-type: none"> Hosted Team Meeting #6 on 2/14 and reviewed mini-group data analysis in each target sub-category Distributed Meeting #7 agenda, meeting follow-up, assignments, and additional information to team by email Performed initial review of survey responses
Computer Bundles	<ul style="list-style-type: none"> Conducted stakeholder interviews with AIMS, DoIT, and DoIT SCS and full team debrief on 2/16 Sub-team meetings held to discuss business case assignments, develop a bulleted outline of information currently known, and to identify existing gaps; team review of initial business case outline conducted at 2/16 meeting Team discussion of stakeholder engagement approach and sequencing, confirmation of primary stakeholder groups for engagement, and discussion of identification and solicitation of listening session participants

Phase 2 Dashboard 2/17 Update (continued)

Wave 1 Project	Current Status (identify recent/upcoming engagement, deliverables, etc.)
Email & Calendaring	<ul style="list-style-type: none"> • Weekly team meeting (Team); weekly progress and planning meeting • Final draft of use case survey reviewed and approved by team • High-level timeline for remainder of project reviewed by team • Initial discussion held regarding business case assignments
Data Center Aggregation	<ul style="list-style-type: none"> • Weekly team meeting (Team); weekly progress and planning meeting • Team developed and reviewed a detailed task list and timeline for the remainder of the project • Team reviewed business case and began the discussion on the assignment of the various components • Team discussed and refined potential scenarios for data center aggregation as developed by Phil Barak • Team made additions to the data center administrator survey and started to collect names for distribution
Space Utilization	<ul style="list-style-type: none"> • Sixth team meeting held on February 15th, 2012 (Team) • Welcomed 2 new team members: <ul style="list-style-type: none"> • Faculty representative (K. Shapiro) • Student representative (R. Brauer) • Reviewed business case assignments and received additional volunteers • Assigned several sections of the business case (business need, customer readiness, and change management) for upcoming review • Prioritized stakeholders • Began root cause analysis of underutilized classroom space • Identified perceived causes of underutilized space <ul style="list-style-type: none"> • Analyzed/categorized resulting perceived causes of underutilized space • Began data analysis to prove/disprove perceived causes of underutilized space