

Phase 2 Dashboard 2/24 Update

Wave 1 Project	Team Lead	Current Status	Current Status (identify recent/upcoming engagement, deliverables, etc.)	Project Week #
Strategic Procurement - MRO	Paul Broadhead		<ul style="list-style-type: none"> Team Meeting on February 22nd <ul style="list-style-type: none"> Reviewed mini-group data analysis for target sub-categories with entire team Discussed savings opportunities and brainstormed recommendations Team currently constructing financial model template 	7
Strategic Procurement - Scientific Supplies	Mike Hardiman		<ul style="list-style-type: none"> Team meeting on February on February 21st Team brainstorming of questions for stakeholder engagement, and team discussion of resulting questions at 2/21 meeting Team review of additional data analysis and strategic purchasing opportunities/options; discussion of potential team strategy and impact on stakeholder engagement approach 	8
Strategic Procurement - Office Supplies	Tammy Starr		<ul style="list-style-type: none"> Team meeting on February 22nd Reviewed mini-group analysis in each target sub-category, reviewed detailed survey analysis, and performed initial brainstorming activity for stakeholder analysis Distributed meeting follow-up, assignments, and additional information to team 	7
Computer Bundles	Brian Busby		<ul style="list-style-type: none"> Team meeting on February 23rd Sub-team meetings held to review full business case template and make updates/additions to its structure Initial communication sent to selected departments to solicit participants for the stakeholder listening sessions Team discussion of stakeholder engagement approach and sequencing, listening session focus/discussion topics 	7

Phase 2 Dashboard 2/24 Update (continued)

Wave 1 Project	Team Lead	Current Status	Current Status (identify recent/upcoming engagement, deliverables, etc.)	Project Week #
Email & Calendaring	Rhonda Davis		<ul style="list-style-type: none"> Team meeting held February 23rd Use case survey programmed and distributed to campus on Thursday February 23rd Team members met with MTAG to present list of email/calendaring systems for administrator identification Team reviewed options and established methodology for current state cost estimation 	9
Data Center Aggregation	Ed Van Gemert		<ul style="list-style-type: none"> Team meeting held on February 21st Team members met with MTAG to introduce data center administrator survey and solicited remainder of names for distribution Team discussed options and established FP&M approach to gathering power/cooling metrics for data centers 	7
Space Utilization	Alice Gustafson		<ul style="list-style-type: none"> Seventh team meeting held on February 22nd Reviewed initial draft of the Change Management Plan Reviewed key points taken from the Educational Advisory Board Study Reviewed updated Business Need Continued root cause analysis <ul style="list-style-type: none"> Finalized list of perceived causes of underutilized space Finalized categorization of perceived causes of underutilized space Began data analysis to prove/disprove perceived causes of underutilized space Began identifying stakeholders to engage to receive feedback on perceived causes of underutilized space 	7