

# Phase 2 Dashboard 3/2 Update

Wave 1 Project	Current Status (identify recent/upcoming engagement, deliverables, etc.)
Strategic Purchasing - MRO	<ul style="list-style-type: none"> <li>• Held Team Meeting on 2/29</li> <li>• Reviewed sub-team data analysis progress for target MRO categories</li> <li>• Discussed savings opportunities and brainstormed recommendations for each sub-category as a group</li> <li>• Reviewed business case requirements as a group</li> <li>• Created a template and framework for potential recommendations</li> </ul>
Strategic Purchasing - Scientific Supplies	<ul style="list-style-type: none"> <li>• Sub-team review of team-generated stakeholder survey questions, organization/ordering of questions, and discussion of desired survey results and survey tool requirements.</li> <li>• Full team discussion of desired survey logistics/timing: plan to finalize survey questions/formal at 3/6 meeting, send out the survey by 3/9, keep the survey open for one week and close on 3/16 for team analysis</li> <li>• Full team determination of groups/individuals to contact and method to collect the required email addresses: 11 UDDS's to be emailed in full, 300 randomly selected MDS users, and 300 randomly selected p-card holders; budget office contacted to inquire about ability to pull a full list of emails for all UDDS employees in the identified UDDS's</li> <li>• Sub-team met to review and wordsmith all survey questions and determine proper sequencing</li> </ul>
Strategic Purchasing - Office Supplies	<ul style="list-style-type: none"> <li>• Hosted Team Meeting on 2/28</li> <li>• Project sub-teams presented savings analysis in each sub-category defined and allocated</li> <li>• Conducted brainstorming for sub-category recommendations as a group</li> <li>• Documented list of stakeholders</li> <li>• Created a template and framework for potential recommendations</li> </ul>
Computer Bundles	<ul style="list-style-type: none"> <li>• All team members conducted research on computer hardware policies/processes for schools in the Pac 10, Big 10, Big 12, Ivy League, SEC, and ACC to understand policies regarding bundling, replacement cycle, purchasing method, primary vendors, etc. for potential practices that may align with UW-Madison's goals</li> <li>• Financial model sub-team met to discuss financial model approach, variables, and calculations; based upon work completed to date by sub-team a financial model template has been created and is ready for sub-team review</li> <li>• Team presented a work team update to the Advisory Committee</li> <li>• Full team discussion of policy topics/themes, stakeholder listening session logistics and team participation, and stakeholder questions to ask</li> </ul>

# Phase 2 Dashboard 3/2 Update (continued)

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Email & Calendaring	<ul style="list-style-type: none"> <li>The survey to determine how faculty/staff/students use their current email and calendaring systems was distributed to campus               <ul style="list-style-type: none"> <li>3,100 responses have been received so far, with the survey to be closed on Friday 3/2</li> <li>Initial key takeaways were presented to the team at the meeting this week. In the subsequent week, the survey results will be completely analyzed and the team will determine where/if additional investigation/stakeholder engagement is warranted</li> </ul> </li> <li>Team members compiled the current costs for WiscMail and WiscCal and presented to the team – this is a key component of the current state assessment and will provide a framework for the overall financial model</li> <li>The team has been collecting names of administrators from MTAG in order to determine the audience for the upcoming administrator survey. The survey questions are in development and will be completed next week</li> <li>Team members presented a status update to the Advisory Committee on progress so far and potential considerations for the future</li> </ul>
Data Center Aggregation	<ul style="list-style-type: none"> <li>Team members met with Terry Millar, Mathematics Professor, to discuss his computer equipment purchasing analysis and determine whether data is useful for the business case</li> <li>Phil Barak surveyed CALS data centers and presented examples and characteristics to the team along with photos of the spaces</li> <li>The data gathering effort to quantify and collect information on baseline of servers and data centers is taking shape – a list of 80,000 devices will be filtered and rolled up into a report for the team in the coming weeks</li> <li>MTAG members have provided a list of data center administrators to the team in order for a focus group to be setup and a survey to be distributed</li> <li>Financial model discussion is underway to determine inputs and ensure data collection is aligned with desired outputs</li> </ul>
Space Utilization	<ul style="list-style-type: none"> <li>Team meeting held on 2/29</li> <li>Incorporated room features into space database for GA classrooms within seven targeted buildings</li> <li>Reviewed data definitions and identified baseline parameters to define the current state: definition of utilization and current scheduling parameters</li> <li>Team members participated in the AE Breakfast</li> </ul>