

**UW-Madison - Administrative Excellence
Project Charter**

Project Name	Enterprise IT Decision-making Implementation Plan		
Executive Sponsor(s)	Chancellor Provost Vice Chancellor for Finance and Administration		
Process Owner(s)	CIO Office		
Problem Statement	The AE EITDM future state team completed the benchmarking and modeling of a future state for IT decision-making and recommended a uniform process for UW-Madison which was accepted by the AE Steering Committee and socialized broadly with the campus community. The next step is to implement this model.		
Business Case	<p>The AE EITDM team made two significant recommendations in within their model:</p> <ul style="list-style-type: none"> • Staff is assigned to triage and manage the requests requiring a decision. • A model with assigned roles and responsibilities for decision-makers, service providers and shared governance is designed. <p>The second recommendation will be the primary focus of this team's work.</p>		
Goals	<p>The next step is to develop a thoughtful implementation and follow-up plan to guide this process and identify roles and responsibilities going forward.</p> <ol style="list-style-type: none"> 1. Define the appointment structure and rotation for those serving within the structure. 2. Identify roles and responsibilities for those within the process. 3. Propose the initial membership for approval by the AE Steering Committee. 		
Scope / Boundaries	The AE EITDM business case serves as the guide for this work as it has been approved by the Steering Committee.		
Team Members	Team Role	Representing	Home Organization
Bruce Maas	Team Leader	CIO	CIO Office
Phil Barak	Team Member	EITDMTeam/Faculty/Div.CIO	CALS
Bruno Browning	Team Member	MTAG/Divisional CIO	L&S
Katrina Forest	Team Member	ITC/Faculty	CALS
Alice Gustafson	Team Member	AE Project	APR
Steve Hahn	Team Member	EITDM Team	Grad School/EM
Karen Hanson	Team Member	EITDM Team	DoIT
Dan Jacobsohn	Team Member	EITDM Team/Div. CIO	SOE/CIO Office

Barb McPherson Dave Pagenkopf R. Ramanathan	Team Member Team Member Team Member	EITDM Team (Current) Application Development Faculty	CoE DoIT CoE
Additional Subject Matter Experts	Area of Expertise	Home Organization	
Chris Holsman Jim Phelps	Enterprise Architecture Enterprise Architecture and IT Services	DoIT DoIT	
Project Timeline	Milestone 1: Project Kickoff meeting <early August 2013> Milestone 2: Review staffing structure and make recommendations to Steering Committee <August 15, 2013> Milestone 3: Define the appointment structure and rotation, and identify roles and responsibilities for those serving within the process <August 30, 2013> Milestone 4: Propose the initial membership for approval by the AE Steering Committee <September 15, 2013> Milestone 5: Begin development of process flow <October 15, 2013>		
Support Required	Sue Genske will provide staff support to this team in the way of scheduling meetings and other logistics.		
Date this Document was Last Updated	August 1, 2013		
Date(s) Approved by Executive Sponsors	August 1, 2103		