Weekly Wrap-Up
Executive Summary
May 17, 2013

One person attended the session in addition to project members.

The conversation focused on the Office 365 email and calendaring project, particularly on questions about authentication and systems configurations. Many of the points related to parallel campus projects on Active Directory and Manifest, and the team will discuss opportunities for more communications around these areas.

The attendee also expressed interest in learning more about services that will become available via the Data Center Aggregation project.

While a formal presentation was not made on the AE projects, a summary for the week follows:

- Strategic Purchasing:
    - o The AE team continues to work on materials and processes to transition this project to the business owner, Purchasing Services.

- Instructional Space:
    - o The Steering Committee has accepted the final reports and recommendations of both teams, with some modifications. The updated reports will be posted to the AE web site.
    - o The team is planning for a pilot in the College of Engineering, working with partners that include the Office of Sustainability, Facilities Planning and Management and Educational Innovation.
    - o Several campus units have expressed interest in using the data collected, and the team will try to move the inventory project to implementation over the summer.

- Enterprise IT Decision Making – Future State:
    - o The team continues the process of socializing the recommended model; a campus forum was held on May 10, and a presentation was made at the School of Education this week.
    - o A transition plan has been drafted, including a draft structure and work roles within the model.
    - o Several team members will continue to participate in the project through implementation.

- Data Center Aggregation (DCA):
    - o The Facilities sub-team has developed draft recommended minimum standards for existing campus data centers. Currently, only about 10% of server facilities meet the standards, with another 20% needing only moderate changes. The recommendations have been posted for comment on the DCA project site.
    - o An inventory of existing server facilities has been posted to the DCA site. All identifying information was removed for security purposes.
    - o The DCA team presented an update to ITC this week, and will present at MTAG during the week of 5/20.

- o The Organization and Governance team is currently planning the timeline and deliverables for creating a recommended operational model.

- Email & Calendaring:
  - o Transition planning to move responsibility to the business owner (DoIT) has begun in earnest as this project moves from design to implementation.
  - o The project plan will include phases and milestones for the technical build, rollout, and steady-state.

This was the final AE Weekly Wrap-Up scheduled for this semester.