Welcome

Brad Barham welcomed the committee and said today’s meeting will include updates on various waves of projects and “casual updates” from two work teams: (1) Office Supplies and (2) Data Center Aggregation. Alice indicated the project leaders from Educational Innovation, HR Design, Administrative Excellence and Office of Sustainability will be meeting with Univ Communications staff to coordinate communication and messages to campus about all of the initiatives.

Wave 1

The Advisory Committee received an update on the work of the Office Supplies Team. Team leader Tammy Starr described the process used by the team: (1) reviewed data from Huron’s phase I work, (2) researched instances of demand management taking place at other universities, (3) requested and received data from five vendors, (4) performed detailed analysis on five products – toner, paper, binders, pens, and notepads – which accounted for 71% of the spend in office supplies, (5) identified stakeholders and have started on recommendations. The team has confirmed there will be opportunities in standardization and green initiatives. Tammy indicated the team is concerned about compliance and that no current method exists to audit compliance.

Ed Van Gemert and Kevin Cherek represented the Data Center Aggregation team. They indicated there is no comprehensive data exiting in this area and that time and effort has gone into assessing the current state infrastructure including servers and data centers. The team (with help from DoIT) has completed a network scan to determine the location and number of servers on campus. A stakeholder survey has been completed with data center managers and server administrators, and a listening session with these key stakeholders has been set to probe more deeply into areas for cost savings and efficiencies. FPM engineers have been calculating the Power Usage Effectiveness (PUEs) of representative data centers and server rooms. In
general, Ed predicts the recommendations will come in tiers – some consolidation, some colocation relocation and some virtualization.

**Wave 2**

The IT Decision-making team looking at current state will kick-off on March 26. Barb McPherson is serving as the team leader. The team roster was distributed to the Advisory Committee. (The roster is also posted on the AE website). Alice updated the committee on the development of a policy working group to support the work of Administrative Excellence. It is just about ready to begin meeting. The team roster will be sent to the committee in advance of the next meeting.

**NEXT MEETING WILL BE:**

10 a.m. Thursday, April 5, 2012  Room 260 Bascom