Administrative Excellence Advisory Committee

Date: Thursday, August 16, 2012
Start/End Time: 10 am to 11:30 am
Location: 260 Bascom Hall

Present:
Members: Brad Barham (Chair), Russell Dimond for Heather McFadden, JoBeth Dudley, Bethany Pluymers, and Tamara Walker
Ex Officio: Martha Kerner, John Krogman, Kim Moreland
Invited Guests: Barb McPherson, Jennifer Klippel, Phil Saunders, Bruno Browning,
Staff: Alice Gustafson (Project Manager), Maury Cotter, Eden Inoway-Ronnie, Nevin Olson, Greg Bump, Barb Burchfield
Huron Consultants: Scott Friedman, Adam Fennel, and Chris Slatter

Unable to attend:
Mark Bugher, Irwin Goldman, Scott Hildebrand, Bob Lavigna, Bruce Maas, Heather McFadden, Anne Mekschun, Erik Paulson, Dorothy Steele, and Julie Underwood

----- MEETING NOTES-----

Welcome, Agenda Review, Announcements
Brad Barham welcomed the Advisory Committee. Alice Gustafson announced that some updates to broaden the Administrative Excellence website went live on Wednesday, August 15th.

Team Report – IT Enterprise Decision Making (Current State)
Barb McPherson, team leader, indicated that the team is in the process of moving its recommendations to the Steering Committee for acceptance during the next two weeks, having recently shared its findings with the IT Enterprise Decision Making Future State team and now with the Advisory Committee. To complete its assigned task, the team met with campus business and IT leaders to develop a comprehensive understanding of the current IT decision-making process and the IT investment across campus. The team defined “enterprise” as being the entire UW-Madison campus. Barb McPherson briefed everyone on the team’s data collection approach, findings, and core recommendations. The lack of consistency in accounting codes for IT supplies and HR codes for IT FTE counts made data collection about campus-wide IT expenditures challenging and prone to underestimation. A discussion ensued about the value of cross-unit cooperative IT models like the one used in Social Sciences. When asked, in general, about the relationship of IT costs to the overall university budget, Adam Fennel indicated that IT costs usually make up approximately 6-10% of the total university budget at similar institutions. The team is planning to present its recommendations to the Steering Committee at the end of August.

Resource Allocation - Principles
The Advisory Committee reviewed a draft of the Resource Allocation Principles which were created after meeting with the Deans on August 8th. The document was also shared with the Administrative Council (AC) and the Vice Chancellor for Administration (VCA) Directors and includes their feedback. Alice Gustafson indicated that it is important to establish the principles of resource allocation before new models surface for review. Answering the question, “how does the principle stand up when allocating dollars between colleges”, could be a test applied to each principle. In a response to Tamara Walker’s question about how two campus initiatives are connected, Brad Barham explained that both Educational Innovation (EI) and Administrative Excellence (AE) are “positive incentive based” models and the language of these initiatives should be part of the Resource Allocation Principles. In response to a question about the definition of “at risk” funding, Adam Fennel explained that it was funding that was subject to renewal each year. A discussion ensued about allowing for sufficient time for campus cultures to absorb change. The Advisory Committee returned their copies of the draft with their comments.

NEXT MEETING WILL BE:
10 a.m. Thursday, September 6, 2012, Room 260 Bascom.