# UW-Madison Administrative Excellence Advisory Committee Meeting

**Date:** Thursday October 20, 2011  
**Start/End Time:** 10 am to 11:30 am (may be able to end early)  
**Location:** 260 Bascom

<table>
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<tr>
<th>Purpose of Meeting:</th>
<th>Administrative Excellence Advisory Committee Meeting</th>
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**Advisory Committee Attendees:**  
Brad Barham (Chair), Nicholas Brigham Schmuhl, Mark Bugher, Aaron Crandall, JoBeth Dudley, Irwin Goldman, Anne Mekschun, Bethany Pluymers, Jeff Shokler  
Ex Officio: Alan Fish, John Krogman, Bob Lavigna, Bruce Maas, Don Miner, Kim Moreland  
Invited Guests: Provost Paul DeLuca, Vice Chancellor Darrell Bazzell  
Staff: Alice Gustafson, Scott Hildebrand, Eden Inoway-Ronnie, Maury Cotter  
Huron Consultants: Scott Friedman and Greg Bedell

**Unable to Attend:** Julie Underwood, Stacy Forster

**Advance Materials:** None

## ----- AGENDA ---

<table>
<thead>
<tr>
<th>TOPICS</th>
<th>WHO</th>
<th>TIME</th>
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<tbody>
<tr>
<td>Welcome, Agenda Review, &amp; Announcements</td>
<td>Brad</td>
<td>5 minutes</td>
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### Plans for Phase II
- Campus forum October 27 2 pm - Union South  
- Communication plan/activities  
- Phase II Statements of Work  
- Phase II timeline, tools and templates  
- Future meetings – monthly?  

| | Alice/Huron/Brad | 40 minutes |

| Wrap-up | Brad | 5 minutes |

**ACTION ITEMS:**

Before next session:

Agenda items for next meeting: Resource Allocation, Update on Phase II

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<th>WHO</th>
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**Next meeting:** 10 am Thursday, November 3 Room 260 Bascom (tent)