# UW-Madison Administrative Excellence Advisory Committee Meeting

**Date:** Thursday April 5, 2012  
**Start/End Time:** 10 am to 11:30 am  
**Location:** 260 Bascom

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<th>Purpose of Meeting:</th>
<th>Administrative Excellence Advisory Committee Meeting</th>
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| Advisory Committee Attendees: | Brad Barham (Chair), Nicholas Brigham Schmuhl, Mark Bugher, JoBeth Dudley, Irwin Goldman, Heather McFadden, Anne Mekschun, Bethany Pluymers, Julie Underwood  
Ex Officio: Dorothy Steele, John Krogman, Bob Lavigna, Bruce Maas, Don Miner, Kim Moreland  
Invited Guests: Provost Paul DeLuca, Vice Chancellor Darrell Bazzell  
Staff: Alice Gustafson, Scott Hildebrand, Eden Inoway-Ronnie, Maury Cotter  
Huron Consultants: Scott Friedman, Adam Fennel and Greg Bedell |
| Advance Materials: | Wave 1 team master schedule (for report outs); resource allocation charter |

## ----- AGENDA -----

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| Welcome, Agenda Review, & Announcements  
- Wave 1 schedule (see attached) | Brad | 10 minutes |
| Wave 1  
- Team updates – Classroom Space Utilization and MRO Strategic Purchasing  
- Next steps – recommendations, campus forum, implementation teams | Team leaders and members Alice | 50 minutes |
| Wave 2  
- IT Decision-making – current state kick-off was March 26; populating future state team  
- Policy – kick-off meeting is April 6  
- Resource Allocation – team #1 kick off was April 4 (see attached charter); planning for team #2 | Alice/Huron | 15 minutes |
| Wave 3  
- Criteria for selection within Auxiliary opportunities | Alice/Huron | 5 minutes |
| Wrap-up | Brad | 5 minutes |

**ACTION ITEMS:**

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**Next meeting:** 10 am Thursday, April 19, 2012  
**Room:** 260 Bascom