## UW-Madison Administrative Excellence Advisory Committee Meeting

**Date:** Thursday December 1, 2011  
**Start/End Time:** 10 am to 11:30 am  
**Location:** 260 Bascom

### Purpose of Meeting:
Administrative Excellence Advisory Committee Meeting

### Advisory Committee Attendees:
Brad Barham (Chair), Nicholas Brigham Schmuhl, Mark Bugher, Aaron Crandall, JoBeth Dudley, Irwin Goldman, Anne Mekschun, Bethany Pluymers, Jeff Shokler, Julie Underwood  
Ex Officio: Alan Fish, John Krogman, Bob Lavigna, Bruce Maas, Don Miner, Kim Moreland  
Invited Guests: Provost Paul DeLuca, Vice Chancellor Darrell Bazzell  
Staff: Alice Gustafson, Scott Hildebrand, Eden Inoway-Ronnie, Maury Cotter  
Huron Consultants: Scott Friedman, Adam Fennel and Greg Bedell

### Advance Materials:
Work Team Charters

### ----- AGENDA ---

<table>
<thead>
<tr>
<th>TOPICS</th>
<th>WHO</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome, Agenda Review, &amp; Announcements</td>
<td>Brad</td>
<td>5 minutes</td>
</tr>
</tbody>
</table>
| Phase II – Wave 1 Team Update  
  • Work Team Charters | Alice / Huron | 20 minutes |
| Update – November 23 Steering Committee Feedback | Brad / Huron | 15 minutes |
| Phase II – Wave 2 Discussion  
  • Review of Steering Committee prioritization guidance and project selection  
  • Open discussion of potential Wave 2 opportunities | Huron | 30 minutes |
| Wrap-up | Brad | 5 minutes |

### ACTION ITEMS:

**Next meeting:** 10 am Thursday, January 5, 2012  
**Room:** 260 Bascom