Welcome, Agenda Review, Announcements
Brad Barham welcomed the Advisory Committee and wished committee members a Happy New Year. He previewed the agenda and had no additions to the agenda.

Update on IT Decision-making
Steve Hahn, team leader of the IT Decision-making Future State Project Team, presented on the team’s progress. He reviewed the team’s goal statement, which is to select three to five alternate future state models for enterprise IT decision-making and evaluate each model for its ability to close the gap between the current state and desired future state. Through benchmarking, the team has identified four different types of decision-making models: ad hoc, strong CIO, uniform process and domain focused. The ad hoc model is the closest to where we are currently. The uniform and domain-focused models were evaluated as the best fits to the desired characteristics. A uniform process would be a higher-level approach to IT decision-making than we have now. A significant portion of decisions would flow through an IT planning board. Steve said the team is building a detailed business case in January to be shared with the Steering Committee and additional campus stakeholders. Provost DeLuca said the new model should be up and running by the end of the spring semester. He said a detailed plan would be needed by the end of January to allow for a campus socialization process and adequate roll-out. Tamara Walker said the plan should be shared with IT employees on campus to give them an opportunity to understand how decisions will come down through their organizations. Bethany Pluymers said it will be a huge cultural change for the campus and must first be presented to the deans and the Administrative Council.
Update on Email and Calendaring Team

Dan Koetke, project manager, presented an update on the Email and Calendaring project implementation. The goal is to implement Microsoft Office 365 as the single solution for email and calendaring on campus. Dan said the initial migration to Office 365 will start in Summer 2013 with project completion by August 2014. Work during the past few months has focused on building internal expertise as well as engaging external experts. Asked when “the big move” will happen, Dan said he can’t answer that question yet but that it is likely to happen earlier in the process. Dan said the team will engage the campus through an email census as well as getting in front of groups such as the Information Technology Committee (ITC), the Madison Technology Advisory Group (MTAG), the Administrative Council and the Administrative Excellence Advisory Committee. He said the project transition website at http://www.365transition.wisc.edu/ went live in November. Bethany Pluymers said the transition will require an ambitious marketing effort in order to get buy-in from members of the campus community. She said the campus needs an explanation of why we’re doing this and what the process is going to be. Erik Paulson said the project timeline on the website did not yet tell him the one date he cares about most: when his email is going to change.

Update on Resource Allocation and other teams

Alice Gustafson said a goal this semester is to bring in the various project teams for a conversation with the Advisory Committee. Alice said Huron staff is being disengaged from Administrative Excellence. She said additional expertise in areas such as project and data management has been added to the APR/AE Office.

NEXT MEETING WILL BE:

10 a.m. Thursday, February 7, 2013 Room 260 Bascom.