



Status of Administrative Excellence Work Teams

Wave One Projects (7 teams):

Strategic Purchasing – Office Supplies: Recommendations endorsed by the Advisory Committee (April 19) and approved by the Steering Committee (April 26).

Strategic Purchasing – Computer Bundles: Recommendations endorsed by the Advisory Committee (April 19) and approved by the Steering Committee (April 26).

Strategic Purchasing – MRO Supplies: Recommendations endorsed by the Advisory Committee (May 3) and approved by the Steering Committee (May 16).

Strategic Purchasing – Scientific Supplies: Recommendations endorsed by the Advisory Committee (May 3) and approved by the Steering Committee (May 16).

IT - Data Center Aggregation and Email & Calendar Consolidation: Recommendations from both teams endorsed by the Advisory Committee (May 17) and approved by the Steering Committee (June 5)

Classroom Space Utilization: Recommendations were endorsed by the Advisory Committee (May 17) and support given to move to next steps by the Steering Committee (June 5).

July 2012 Implementation will begin.

Wave Two Projects (3- 5 teams):

- **Enterprise IT Decision Making:** The current state team is underway and the future state team will begin its work in late June.
- **Administrative Excellence Policy Framework:** This team has almost completed its initial work and will provide an update to the Advisory Committee on June 21. Deliverables include: A draft policy on policy, policy template, policy initiation form, process maps for requesting and maintaining a policy, and roles/ responsibilities matrix.
- **Resource Allocation:** In planning stage.

Upcoming Dates:

June 18 **Web Chat** from 11:00 a.m. – noon (Data Center Aggregation, Email & Calendar Consolidation and Classroom Space Utilization teams)

June 20 **Campus Forum** at 10 am in Union South