Status of Administrative Excellence Work Teams

Wave One Projects (7 teams):

**Strategic Purchasing – Office Supplies**: Recommendations endorsed by the Advisory Committee (April 19) and approved by the Steering Committee (April 26).

**Strategic Purchasing – Computer Bundles**: Recommendations endorsed by the Advisory Committee (April 19) and approved by the Steering Committee (April 26).

**Strategic Purchasing – MRO Supplies**: Recommendations endorsed by the Advisory Committee (May 3) and approved by the Steering Committee (May 16).

**Strategic Purchasing – Scientific Supplies**: Recommendations endorsed by the Advisory Committee (May 3) and approved by the Steering Committee (May 16).

**IT - Data Center Aggregation and Email & Calendar Consolidation**: Recommendations from both teams endorsed by the Advisory Committee (May 17) and approved by the Steering Committee (June 5).

**Classroom Space Utilization**: Recommendations were endorsed by the Advisory Committee (May 17) and support given to move to next steps by the Steering Committee (June 5).

**July 2012** Implementation will begin.

Wave Two Projects (3-5 teams):

- **Enterprise IT Decision Making**: The current state team is underway and the future state team will begin its work in late June.

- **Administrative Excellence Policy Framework**: This team has almost completed its initial work and will provide an update to the Advisory Committee on June 21. Deliverables include: A draft policy on policy, policy template, policy initiation form, process maps for requesting and maintaining a policy, and roles/responsibilities matrix.

- **Resource Allocation**: In planning stage.

Upcoming Dates:

- **June 18** Web Chat from 11:00 a.m. – noon (Data Center Aggregation, Email & Calendar Consolidation and Classroom Space Utilization teams)

- **June 20** Campus Forum at 10 am in Union South