Status of Administrative Excellence Work Teams

Wave One Projects (7 teams):

April 26   **Strategic Purchasing – Office Supplies**: Recommendations were endorsed by the Advisory Committee and approved by the Steering Committee.

April 26   **Strategic Purchasing – Computer Bundles**: Recommendations were endorsed by the Advisory Committee and approved by the Steering Committee.

May 16   **Strategic Purchasing – MRO Supplies**: Recommendations were endorsed by the Advisory Committee and approved by the Steering Committee.

May 16   **Strategic Purchasing – Scientific Supplies:** Recommendations were endorsed by the Advisory Committee and approved by the Steering Committee.

May 17   **IT - Data Center Aggregation, IT - Email & Calendar Consolidation, and Space Utilization – Classroom:** These teams' recommendations were endorsed by the Advisory Committee and will move on to the Steering Committee for approval on June 5.

July 2012   Implementation will begin.

Wave Two Projects (3 - 5 teams):

- **Enterprise IT Decision Making:** The current state team is underway and the future state team will begin its work in June.

- **Administrative Excellence Policy Framework:** This team is well along in its work and has created process maps for the creation and maintenance of policies for Administrative Excellence. As a part of this, rules and responsiblities have been defined.

- **Resource Allocation Part I:** Guiding principles have been drafted.

Upcoming Dates:

May 31   **Web Chat** from 1:30 – 2:30 p.m. (Strategic Purchasing teams)
June 18   **Web Chat** from 11:00 a.m. – noon (Data Center Aggregation, Space Utilization-Classroom, Email & Calendar Consolidation teams)
June 20   **Campus Forum** at 10 am in Union South