Weekly Wrap-Up
Executive Summary
March 8, 2013

Approximately 25 people attended. The meeting opened with Alice Gustafson, Administrative Process Redesign (APR) Director, providing a brief history of the AE initiative. APR was asked to provide the project management for the initiative. As such, these projects were the first to take the APR team into areas that impact University policy and structure. Alice also presented updates on each of the following, current AE projects:

- Strategic Purchasing – Several of the team's recommendations are in implementation and currently being tested in several product areas, including office supplies and computer bundles.
- Instructional Space – The first two (inventory and space utilization) sub-teams on this project have delivered final reports and recommendations around definitions, descriptions and utilization guidelines.
- Email & Calendaring – The team is currently working towards migration planning and the development of the service model. A transition web site and extensive Knowledge Base documents are both available as information and support resources for campus.
- Data Center Aggregation – A project web site was launched this week as an ongoing resource on this effort. The sub-teams included all current information on the site, and will continue to provide ongoing updates to campus.
- Policy Framework – The directors reporting to the Vice Chancellor for Finance and Administration (VCFA) have agreed to "own" and begin to use the recommended model and templates.
- Enterprise IT Decision Making – Future State – The Steering Committee has accepted the work and recommendations of this team. The immediate next step is to proceed with socializing the recommended process with campus stakeholders.

Questions and comments from the attendees prompted brief discussions in the following areas:

- Email & Calendaring (E&C) service model; it was noted that the E&C Technical Advisory Group has begun discussions and will offer recommendations on the service model.
- E&C definition of enterprise system; the discussion centered on the potential savings from reducing duplicative systems, centralizing new services and managing the ability to opt-out.
- Data Center Aggregation (DCA); discussion of whether current project assessments match original estimates around current data centers.
- A general request was made for increased communication during projects rather than waiting for outcomes.